

**The Downtown Development Authority
Board of Directors Meeting
200 S. Biscayne Blvd., Suite 2929
Conference Room
Friday, July 20, 2018
8:30 A.M**

AGENDA

BOARD MEMBERS:

Ken Russell, Chairman
Neisen Kasdin, Vice Chair
Alvin West, Treasurer
Alicia Cervera Lamadrid
Jerome Hollo

Philippe Houdard
Danet Linares
Richard Lydecker
Nitin Motwani
Alan Ojeda

Gary Ressler
Kim Stone
Marta Vicedo
Greg West

1. ROLL CALL

2. PRESENTATIONS

- **Miami Walk - Adriana Savino & Barry Miller – Savino & Miller Design Studio**

3. COMMITTEE(S) REPORT Program Committee(s)

- Finance Committee – Chair: Al West
- Arts, Culture and Entertainment - Chair: Kim Stone
- Business Development & Marketing - Chair: Nitin Motwani
- Quality of Life – Chair: Gary Ressler
- Transit, Connectivity and Mobility - Chair: Alan Ojeda
- Urban Placemaking - Chair: Jerome Hollo
 - *Flagler Street Task Force – Chair: Neisen Kasdin*

4. FINANCIAL REPORT – June 30, 2018

5. EXECUTIVE DIRECTOR REPORT – Executive Director Alyce M. Robertson

6. LEGISLATIVE ITEM(S)

[Note: All legislative items are recommended by the Executive Director]

6A. APPROVAL OF MINUTES – June 15, 2018

6B. RESOLUTION NO. 023/2018

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIAMI DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF MIAMI, FLORIDA AUTHORIZING THE EXECUTIVE DIRECTOR TO ESTABLISH A PROPOSED MILLAGE RATE FOR THE DOWNTOWN DEVELOPMENT DISTRICT OF THE CITY OF MIAMI, FLORIDA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019 AT 0.4681 MILLS.

6C. RESOLUTION NO. 024/2018

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIAMI DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF MIAMI, FLORIDA (“MIAMI DDA”) APPROVING THE PRELIMINARY ANNUAL BUDGET OF THE DDA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; REQUESTING THAT THE MIAMI CITY COMMISSION ESTABLISH THE MILLAGE TO SUPPORT THE FINANCIAL REQUIREMENTS OF THE BUDGET; AUTHORIZING THE EXECUTIVE DIRECTOR OF THE MIAMI DDA TO EXPEND FUNDS FOR THE BUDGET; DIRECTING THE EXECUTIVE DIRECTOR TO FILE A DETAILED STATEMENT OF THE PROPOSED EXPENDITURES AND ESTIMATED REVENUES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019 WITH THE CITY CLERK OF THE CITY OF MIAMI (“CLERK”) AFTER ADOPTION AND ESTABLISHMENT OF THE MILLAGE BY THE MIAMI CITY COMMISSION; AND FURTHER PROVIDING THAT A COPY OF THIS RESOLUTION BE FILED WITH THE CLERK.

6D. RESOLUTION NO. 025/2018

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIAMI DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF MIAMI, FLORIDA, WITH ATTACHMENTS ACCEPTING THE EXECUTIVE DIRECTOR’S RECOMMENDATION OF BCA WATSON RICE, LLP AS THE TOP RANKED FIRM TO PROVIDE ANNUAL AUDITING SERVICES IN RESPONSE TO THE REQUEST FOR QUALIFICATIONS (“RFQ”) NO. 17-18-02; AND FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE PRICING AND EXECUTE AN AGREEMENT IN SUBSTANTIALLY THE ATTACHED FORM WITH BCA WATSON RICE, LLP FOR SAID SERVICES, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED AND TWENTY-FIVE THOUSAND DOLLARS (\$125,000.00) CONSISTING OF AN INITIAL ONE (1) YEAR CONTRACT AND FOUR (4) ONE (1) YEAR RENEWALS AND NOT TO EXCEED TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) PER YEAR, AND FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE SECOND RANKED FIRM, KEEFE MCCULLOUGH, SHOULD PRICING NEGOTIATIONS FAIL WITH BCA WATSON RICE, LLP.

6E. RESOLUTION NO. 026/2018

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIAMI DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF MIAMI, FLORIDA (“MIAMI DDA”), WITH ATTACHMENT(S), BY A FOUR-FIFTHS (4/5) AFFIRMATIVE VOTE, RATIFYING, APPROVING, AND CONFIRMING THE EXECUTIVE DIRECTOR’S EMERGENCY FINDING, ATTACHED AND INCORPORATED AS ATTACHMENT "A", THAT IT IS MOST ADVANTAGEOUS FOR THE MIAMI DDA TO WAIVE THE COMPETITIVE SEALED BIDDING PROCEDURES PURSUANT TO SECTION 18-90 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED; RETROACTIVELY APPROVING TO THE EFFECTIVE DATE OF THE PROFESSIONAL SERVICES AGREEMENT ("PSA"), ATTACHED AND INCORPORATED, THE SELECTION OF TIER 1 TECHS, LLC FOR A ONE (1) YEAR PERIOD WITH THREE (3) ONE (1) YEAR RENEWALS AT AN ANNUAL AMOUNT NOT TO EXCEED SEVENTY SIX THOUSAND DOLLARS (\$76,000.00) FOR INFORMATION TECHNOLOGY SYSTEM SERVICES; AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE ANY AND ALL OTHER NECESSARY DOCUMENTS, INCLUDING ANY AMENDMENTS AND MODIFICATIONS TO THE PSA, IN A FORM ACCEPTABLE TO THE CITY ATTORNEY, AS MAY BE NECESSARY FOR SAID PURPOSE.

6F. RESOLUTION NO. 027/2018

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIAMI DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF MIAMI, FLORIDA SUPPORTING PARKLETS IN THE CITY OF MIAMI (“CITY”); RECOMMENDING THE CITY ENACT LEGISLATION THAT PROVIDES A FRAMEWORK FOR A ROBUST PILOT PROGRAM THAT ENCOURAGES INVESTMENT BY PROPERTY OWNERS, OPEN SPACE CHAMPIONS, AND BUSINESSES IN A PARKLET PROGRAM; DIRECTING THE EXECUTIVE DIRECTOR TO FORWARD A COPY OF THIS RESOLUTION TO THE OFFICIALS STATED HEREIN.

6G. RESOLUTION NO. 028/2018

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIAMI DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF MIAMI, FLORIDA (“MIAMI DDA”) AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING, IN A FORM ACCEPTABLE TO THE CITY ATTORNEY, WITH THE MIAMI PARKING AUTHORITY (“MPA”) REGARDING A STUDY ON THE RE-PURPOSING OF THE MEDIANS ON BISCAYNE BOULEVARD; FURTHER DIRECTING THE EXECUTIVE DIRECTOR TO ENSURE COORDINATION BETWEEN THE MPA AND THE MIAMI DDA IN ORDER TO ADVANCE THE REALIZATION OF THE BISCAYNE GREEN VISION.

6H. RESOLUTION NO. 029/2018

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIAMI DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF MIAMI, FLORIDA AUTHORIZING THE EXECUTIVE DIRECTOR TO FUND AN ADDITIONAL \$300,000.00 TO THE CITY OF MIAMI SIGNAGE AND WAYFINDING PROJECT; AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE ANY AND ALL NECESSARY DOCUMENTS, IN A FORM ACCEPTABLE TO THE CITY ATTORNEY, TO ACCOMPLISH THE PURPOSES STATED HEREIN; AND FURTHER DIRECTING THE EXECUTIVE DIRECTOR TO CONTINUE TO PURSUE COST-SHARING OPPORTUNITIES WITH THE MIAMI PARKING AUTHORITY AND ALL OTHER APPLICABLE ENTITIES.

6I. RESOLUTION NO. 030/2018

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIAMI DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF MIAMI, FLORIDA ADOPTING “MIAMI WALK” AS THE PREFERRED UNIFYING BRAND FOR THE MIAMI BAYWALK AND MIAMI RIVERWALK; AUTHORIZING THE EXECUTIVE DIRECTOR TO WORK WITH ALL NECESSARY PARTIES TO INCORPORATE “MIAMI WALK” INTO THE UNIFYING DESIGN ELEMENTS AND MARKETING MATERIALS.

7. NEW BUSINESS

8. MEETING ADJOURNMENT

August – Recess

Next Meeting – Friday, September 21, 2018 at 8:30a.m.